Hr. Manish Lal
VC
Hr
1/2/22

GURUGRAM UNIVERSITY, GURUGRAM
(A State University Established under Haryana Act 17 of 2017)

MINUTES OF MEETING HELD ON 25.01.2022 AT 11:00 AM IN THE BOARD ROOM OF GURUGRAM UNIVERSITY, GURUGRAM.

The meeting of Chairman/HOD's of UTDs and Principals of affiliated colleges was held under the Chairmanship of Prof. Dinesh Kumar, Vice-Chancellor and convened by Dr. Naveen Goyal, Controller of Examination to discuss the matter regarding conduct the odd semester examinations.

At the outset, the Controller of Examination introduced the Vice Chancellor as it was first formal interaction of Prof. Dinesh Kumar with all the Principals of Affiliated colleges. The Vice Chancellor extended the welcome to the members.

Detailed deliberations and discussions were held during the course of meeting and on the recommendations of Principals of affiliated colleges it was resolved:

I. **Mode of Examinations**:

That the ensuing end semester examinations shall be held in offline as well as online mode (subject to certain conditions) as under:-

I. The Examinations primarily be held in Offline Mode considering the operational problems highlighted by several Principals on holding of online examinations due to inadequate IT infrastructure, manpower and resources in their respective Colleges/Institutions. However, the option of Online examinations shall be provided to following categories of students:

  a) Students infected with Covid-19 Positive or advised to be quarantined due to Covid-19 case in the family (subject to submission to RTPCR report or Medical Certificate issued by Govt. Medical Officer).

  b) Students hospitalized due to chronic disease (subject to submission to proof of Hospitalization by Medical Officer).

The students under above categories may be allowed to appear through online mode. For this, the students will be required to request the concerned Heads/Directors/Principals of the concerned Examinations Centre with valid medical and/or other authentic proofs along

with their contact No., E-Mail I.D and Admit Cards at least 07 days before the start of examinations).

The concerned Heads/Directors/Principals of the concerned Examinations Centre will submit the list of such students along with all details as desired by university, to the Exam Branch of university at least 05 days before the start of Examinations).

II. That those students who are permitted to appear in online examinations shall have to follow the Standard Operating Procedure (SOP) which will be notified and published on website in due course of time.

III. That those students who once appear in offline examination will not be allowed to appear again in online examinations or Vice versa.

IV. That the online examinations shall be conducted under the surveillance of web camera and will be duly proctored.

V. During online examination, the student will attempt the paper on A4 sheets and will submit the hard copy within two working days after the end of his/her last examination to concern College.

2. Pattern of examinations- Offline and Online:

The theory examinations of all programs shall be of 3 hours' duration as per the respective Scheme of Examinations for both Online as well as Offline Mode. However, the students shall be required to attempt the questions as per instructions mentioned in the question paper.

Controller of Examination