


कार्यालय प्राचार्य राजकीय महाविद्यालय सिधरावली

नोटिस (तिथिवद्ध)

गुरुग्राम विश्वविद्यालय से प्राप्त पत्र की अनुपालना मे Odd Semester मे Improvement करने के इच्छुक विद्यार्थियों सूचित किया जाता है कि वे Improvement परीक्षा फार्म दिनांक 18.11.2023 तक भरे ताकि आगामी कार्यवाही समय पर की जा सके।

सलंगन : पत्र की प्रति

  
Principal  
Govt. College, Sidhrawali  
Gurugram

17/11/23

Ms. Manish Lal

Manish

Reinforced

# GURUGRAM UNIVERSITY, GURUGRAM

(A State Govt. University established under Haryana Act 17 of 2017)

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No. GUG/Conduct/2023/ 1067

Dated: 10-11-2023

To

1. All the Chairperson/In-charge  
UTDs, Gurugram University, Gurugram.
2. All the Principal of Colleges Affiliated with  
Gurugram University, Gurugram

**Sub: Regarding Filling-up of Examination Forms (offline) for Improvement Examinations of Odd Semesters.**

Sir/Madam,

Kindly refer to the subject cited above. In this regard, I have been directed to inform you that the competent authority has approved to submit the offline Examination Forms for Improvement Examinations in the prescribed format (attached) **up to 20-11-2023 (Monday)** in the Conduct Branch.

Further, it is also informed that the Examination form must be countersigned by the Principal of the College/ Chairperson of UTD, duly attested photograph failing which the form will be summarily rejected.

This may be brought to the notice of students.

*Amr*

**Assistant Registrar (Conduct)  
For Controller of Examinations**

**Encl: Examination Form**

Endst. No. GUG/Conduct/2023/ 1067 Dated 10-11-2023

A copy of the above is forwarded to the following for kind information and necessary action:

1. Dean Academic Affairs/Deans of Faculties/Dean of Colleges/COE/Finance Officer.
2. I/c, UCDAC for uploading on university website.
3. OSD to Vice- Chancellor/Assistant to Registrar, for kind information.

*Amr*

**Assistant Registrar (Conduct)  
For Controller of Examinations**

# GURUGRAM UNIVERSITY GURUGRAM

## Form for Improvement In Examinations

Photograph duly  
attested by  
Principal of  
college/  
Chairperson of  
the department is  
to be pasted.

Name of the Candidate :

Father's Name :

University Registration Number :

College attended :

Details of Fee Paid:

Receipt No.:

Dated:

Amount:

Details for Improvement In Examinations:

Sr. No.	Program	Semester	Paper (complete Name)	Marks Obtained

Signature of the Candidate with Date

Countersigned by Principal of college / Chairperson LTD

**Fee applicable for Improvement cases:**

Sr. No	Group	Course	Examination Fee for Re-appear/ Improvement
1.	Group-A	TDC (Pass and Honours), Diploma/Certificate Courses and any other similar courses as may be started from time to time OTMIL Courses	1000
2	Group-B	Post Graduation including 5/6 year integrated Courses (M.A./ M.Sc./ M.Com./M.Lib.I.Sc)/ Diploma/ Certificate Courses M.Phil/Ph. D. Course Work and any other similar courses as may be started from time to time.	1000
3	Group-C	B.Ed./ B.A.B.Ed/ B.Sc. B.Ed/ M.P.Ed./ B.P.Ed./ C.P.Ed./D.P.Ed./LL.B./ B.A.LLB./BBA LL.B./BCA/ BBA/BHMCT/BTTM/ B.Voc. (All Courses)/ B.Lib/ Diploma/ Certificate Courses and any other similar courses as may be started from time to time	1200
4	Group-D	M.Ed./MBA/MHMCT/MTTM/MCA/LL.M./ B. Pharmacy/ M. Pharmacy/ Engineering & Technology Courses (UG & PG)/M.Phil/ Ph.D. Course Work/ Diploma/ Certificate Courses and any other similar courses as may be started from time to time.	1500